



# BRANCH Gymnastics

September 2013

## Dates to Remember!

### September

20 - 7:00p-8:00p Open Gym

27 - 7:00p-8:00p Open Gym

### October

4 - 7:00p-8:00p Open Gym

11 - 7:00p-8:00p Open Gym

18 - 7:00p-8:00p Open Gym

25 - 7:00p-8:00p Make up class

26 - Halloween overnighter

31 - Halloween/gym is open

### November

1 - 7:00p-8:00p Open Gym

8 - 7:00p-8:00p Open Gym

15 - 7:00p-8:00p Make up class

22-24 - Phoenix Invitational

28-30—Closed/Thanksgiving

### December

6 - 7:00p-8:00p Open Gym

12-15 - Atlantis Crown

20 - 7:00p-8:00p Make up class

23-Jan 5 - Closed/Christmas

Welcome back to Branch Gymnastics, and Jumpstart Childcare. We have yet another exciting year planned with many new events as well as some familiar annual events for children of all ages to enjoy. As always, if you have any questions or concerns, please feel free to contact a member of the Branch Gymnastics staff. Below are a few reminders to begin our year and make it as great as ever. We are looking forward to getting to know you and your children.

## Fall Classes in Review



All classes begin by reviewing our gym safety rules and basic gymnastics skills. We will assess each student's skill level to ensure that each child is properly placed so they can be safe and successful. This is an important step in preparing the students for new and advanced skills. Please be patient during this very important learning process. If you have questions or concerns, please leave a message for your child's instructor at the front desk.

Please have your child in proper attire and on time for class each week. Starting with the class and warming up together is an important aspect of gymnastics.

Pre-school parents, encourage your child to use the restroom **BEFORE** class. This helps all of our pre-school students and the rest of the class stay the duration of the class.

## Registration Cards



All students must have a new (yellow) registration card on file each year. The information on this card is vital for emergency contacts, allergies, etc. If you have not completed a new (yellow) card for us this year, please do so as soon as possible. You may drop off your completed card at the front desk.

## Reception Areas

Our front desk area will be open from 9:00am –7:30pm Monday thru Thursday. If you have any questions, comments or concerns with your child or their class, please feel free to direct them to our front desk staff.

Our viewing areas are here for your comfort and for you to watch your child's progress. To help us keep it safe, we ask that you supervise your children before and after class. Please remind your children and their siblings there is no gymnastics or running in the hallway; sit on chairs only, not on the tables or cubbies; and keep all fingers away from the windows. This distracts our students and we want their full attention to give them the best and safest learning experience possible.

# OPEN

## Tuition Payments and Late Fees

Your tuition is due on or before the **first** scheduled class of each month whether or not your child attends class that week. If your payment is not received by the first scheduled class, a \$5.00 late fee per child will be added to your account as stated in our policy manual. If you and your child have different last names, or a third party (grandparent) is making a payment for you, PLEASE help us out by writing your child's name in the memo of the check. We also accept Visa and MasterCard for tuition payments and you may make those payments over the phone.

## Make-up Class Policy

Make-ups are a service offered for classes missed due to illness. These must be made-up within 1 month of the absence. NO CREDITS will be given if you choose not to make-up or if you're unable to schedule your make-up within the 1 month time frame. (Each student in our recreational gymnastics is limited to three (3) make-up classes per season). Our season is August to June.

Classes in the Junior Gym (parent participation, 3yr, 4yr, and girls D1 5/6yr olds) will make-up during a class of the same age and ability level during the week.

All other students will make-up missed classes in our once-a-month Friday night 7:00pm-8:00pm make-up class. **Our first make-up class will be Friday, October 25th.**

Please remember to schedule this make-up class through the front desk. Also, if you sign up for a make-up and do not show that is counted as one of your make-ups. Make-ups can only be scheduled after your child's absence.

## School Age Open Gym

Is your child begging for more time in the gym? Open Gym is the answer! Beginning Friday, September 20th, we will offer supervised practice times in the training gym. They can work on the equipment and trampolines, brush up on their skills and have fun! Open Gym will be on Fridays from 7:00pm –8:00pm for ages 6yrs to 18yrs. Cost for all registered students is \$7.00 per hour. Non-registered students may attend one (1) open gym for a \$10.00 per hour fee. If they choose to attend open gym again, they will be required to pay our annual registration fee of \$40.00.

We provide age appropriate, hands on activities, which stimulate social, emotional, and physical growth & development.

Birth thru 13 year olds

- \* Infants/Toddlers
- \* Preschool
- \* Kindergarten
- \* Before & After School
- \* Summer Program

**Mon-Fri 6:30am-6:00pm**

**SAFE CARING ENVIRONMENT**

**All Caregivers are CPR & First Aid Certified**

**[www.branchgymnastics.com](http://www.branchgymnastics.com)**

**269-963-4770**



**393 N. Helmer Road, Battle Creek**

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